



AuSPEN Minutes of Annual General Meeting

Held on Saturday 20 November 2021

Between 1.00pm and 2.00pm AEDT via zoom webinar

Present:

Refer attached.

Secretariat:

Ben Thompson (BT)

Recording of meeting

All participants were notified that the meeting was being recorded and that presentations, comments and questions would be visible to all participants and may be shown in the recording.

An overview of the Zoom functionality was provided and, participants were advised that there would be a Q & A function during question time and voting function at the end of the meeting.

1. Welcome, attendance and apologies

Ibolya Nyulasi, President and Chair opened the meeting and warmly welcomed all participants to the 2021 virtual Annual General Meeting of AuSPEN.

The list of attendees including apologies is attached.

2. Minutes of the 2020 Annual General Meeting

The President referenced the minutes of the previous AGM held on Friday 27 November 2020 between 1.00pm and 2.00pm (AEDT) via Zoom webinar; no queries were raised.

Motion: The minutes of the previous AGM meeting held on Friday 27 November 2020 between 1.00 pm and 2.00pm (AEDT) via Zoom webinar were accepted and approved.

Moved: Lee-anne Chapple **Seconded:** Kate Fetterplace, Carried

The President introduced Council Members as outlined below and advised that the allocated portfolios for each of these members will be announced during the latter part of the meeting:

Amin Roberts
Darcey Holt (Treasurer)
Charlotte Rowan
Sophie Hogan
Julia Fox,
Sharon Carey
Kate Fetterplace
Rhiannon Crane
Varsha Asrani, Council member

3. Reports

President's report

The President provided an outline of the key activities conducted throughout 2021 noting that a great deal has been accomplished despite it being another challenging year due to the Covid environment and the inability to hold face-to-face meetings. A summary of the work of the Society was outlined as follows:

2021 Activities

- Successful virtual conference
- Regular meetings/updates throughout the year
- Society is in a healthy financial position with all legal requirements met
- Major achievements of the Clinical Practice Committee, Paediatric group, Scientific Committee and Education Committee were outlined
- Expansion of marketing and use of social media
- Despite Covid and other barriers, the Society has had a very productive 2021, a testament to the enthusiasm of Council members and various committees
- Council changes and future strategic planning

The President handed the meeting over to the Treasurer, Darcey Holt to present the Treasurer's report.

Treasurer's Report

D Holt introduced the Treasurer's report noting that the Society is in good financial stead due to the support of its members and invaluable industry sponsors/partners and the successful running of the Society's educational activities via workshops and podcasts.

A snapshot of the statement of accounts is outlined below:

AuSPEN financial statement 2019/2020	
Cash Balance FY 2019-20	\$183,152
Cash Balance FY 2020-21	\$233,412
Profit/loss	
• Income	\$204,219
• Expenses	-\$156,735
• Operating surplus	
Operating surplus	\$47,484

D Holt thanked Comm Corp and William Buck, the Auditors, for their work throughout the year and advised that copies of the Annual Report can be made available.

Motion: The Treasurer's report was accepted and approved.

Moved: Amin Roberts

Seconded: Sharon Carey, Carried

The President thanked D Holt for the detailed report.

Council members provided a brief update on work undertaken in their specific portfolios as follows:

Sophie Hogan & Sharon Carey, Secretary – membership/Corp Comm, Secretariat

Varsha Asrani – Clinical Practice Committee

Julia Fox - Paediatric Committee

Sophie Hogan – Marketing and Communication

Kate Fetterplace – Scientific Committee

Rhiannon Crane – Education Committee

4. Council changes – President farewell

Sharon Carey provided an update on Council changes noting the departure of Prof Ibolya Nyulasi and Council member Dr Lee-anne Chapple acknowledging their work, commitment, and contribution to the Society over the years. It was noted that Council changes for 2022 have been made via the usual Expression of Interest/voting process. The changes were outlined as follows:

Outgoing AuSPEN Members

Prof Ibolya Nyulasi (President 2013-2021)

Incoming AuSPEN Council

President - Dr Sharon Carey

Treasurer – Dr Darcy Holt

Secretary – Dr Sophie Hogan

Chair of Clinical Practice Committee – Ms Varsha Asrani

Chair of the Scientific Committee – Dr Kate Fetterplace

Chair of Education – Ms Rhiannon Crane

Chair of Paediatrics - Ms Julia Fox

Council Members – Dr Amin Roberts

Council Member – Dr Charlotte Sigley

S Carey referred to the formal presentation held earlier in the day in recognition Ibolya Nyulasi's departure as President of AuSPEN and her associated work and contribution to the Society. The outgoing President was acknowledged and thanked for her amazing work over the years, influence and responsive approach to recent challenges faced by the Society.

S Carey confirmed her appointment as the new incoming President of AuSPEN expressing gratitude for the opportunity to lead and further the work of the Society in collaboration with Council members.

5. Future events

It was noted that the next AGM and Annual Scientific Meeting is proposed to be held in Melbourne, during the month of November 2022, however, will be confirmed in the next couple of weeks.

A video extract of the 2022 Annual Scientific Meeting was presented.

There was an opportunity provided for members to engage and raise any relevant questions.

The President acknowledged and thanked all committee members, working party members and members in general for their enthusiasm and contribution to the work of the Society including industry partners who have been instrumental in these particularly challenging times. The President acknowledged the partnership between AuSPEN and Corp Comm and thanked the team for all their support and hard work throughout the year. The meeting was officially closed.

Attendee Report – 20 November 2021

Topic	Webinar ID
AuSPEN 2020 AGM	863 0472 7174

Host Details

Attended	User Name (Original Name)
Yes	Corp Comm

Panelist Details	User Name (Original Name)
Yes	Secretary: Dr Sharon Carey
Yes	Sophie Hogan, Secretary AuSPEN
Yes	Councillor: Amin Roberts
Yes	Chair of Education Committee: Kate Fetterplace
Yes	Treasurer: Darcy Holt
Yes	Councillor: Lee-anne Chapple
Yes	Chair of Clinical Practice: Varsha Asrani
Yes	President: Prof Ibolya Nyulasi
Yes	Councillor: Julia Fox

Attendee Details	User Name (Original Name)
Yes	Helen Shalley
Yes	Catrina Gray
Yes	Susannah King
Yes	Emma Osland
Yes	Amin Roberts
Yes	Kiah Witney-Cochrane
Yes	Kim Herbison
Yes	Bridget Heathcote
No	Oana
No	Katrina
No	Daniel
No	Charlotte
No	Suzie
No	Debby
No	Amy
No	Leentje
No	Claire
No	Jude
No	Andrea
No	Kate
No	Debby